

PUBLIC MEETING

A Monthly Village Council Meeting was held 1/18/2022 at 5:30pm at the Elizabeth Community Center, 210 East Main Street, Elizabeth, LA.

The notice of Meeting/Agenda having been duly posted in accordance with requirements and a quorum being present, the meeting was called to order by Mayor Green at 5:30pm. Prayer led by Ken Kelly, then Pledge of Allegiance.

Mayor, Council and Staff present:

Mayor Mandy Green
Ken Kelly, Alderman
Angela Smith, Alderwoman
Denise Lee, Clerk
Kevin Fontenot, Village Attorney
Donna McIntosh, Code Comp. Officer
Brandon Sweat, Fire Chief
Katrina Ford, Police Chief

Council and Staff Absent

Kelly Stalsby, Alderwoman
Steven Self, Asst Fire Chief

1. Opening Prayer by Ken Kelly. Pledge of Allegiance. Mayor Green did roll call. Mayor Green asked if there was any member of the public wishing to make comments regarding any item on the agenda or concerns. No public comments. Ken Kelly made a motion to add to the agenda for correct the LRS code on Ordinance 9-99. Angela Smith seconded to add to agenda. All in favor.
2. APPROVAL OF MINUTES
 - A. Angela Smith made a motion to approve minutes from 12/13/21 meeting. Ken Kelly seconded. All in favor.
 - B. Angela Smith made a motion to approve agenda with addition. Ken Kelly seconded. All in favor.
3. MAYOR'S REPORT
 - *No Old Business
 - *New Business
 - A. Royce Scimemi gave the Annual Financial Report for FY 2020-2021.
 - B. Ken Kelly made a motion to accept the Annual Financial Audit Report for FY 2020-2021. Angela Smith seconded. Yeas-2 Nays-0 Absent-1
 - C. Ken Kelly made a motion to use Royce Scimemi as the Auditor for FY 2021-2022. Angela Smith seconded. Yeas-2 Nays-0 Absent-1.
 - E. Public hearing opened to discuss **Ordinance 34-21** which allows the Village to hire a Code Compliance Officer to assist with Zoning and Property Compliance. No comments. Hearing Closed.
 - F. Angela Smith made a motion to adopt **Ordinance 34-21 Code Compliance Officer**. Ken Kelly seconded. Angela Smith-yea, Ken Kelly-yea, Kelly Stalsby-absent
 - H. Donna McIntosh gave report for property compliance. She stated that new street signs are being replaced. DOTD is cleaning out ditches on the state highways in the village. There was a smoke test performed and we will be receiving notice of which properties have infiltrations in their sewer pipes and notices will be sent out to residents notifying them of corrections that need to be made such as busted sewer pipes and sewer cap replacement. The owner of Faith Loop has been contacted to replace a culvert. Mrs. Donna stated that in accordance with the Zoning Ordinance 26A, only 10 people have turned in proper paperwork concerning mobile home permits. There is about 6 houses noted that are in really bad condition. 2 of the houses have been torn down by property owners, one can be fixed but waiting on contact with owner, and another has stated will be working on house. Also, in the near future will be discussing possibly placing 307 Cypress Street property (Parcel no. 0550016860) as surplus property, owned by Village. A surveyor will be contacted to survey this

property. Some of the community will be working to help some of the property owners to clean up properties and help do some maintenance work on homes beginning in February. Mrs. Donna has notified property owner of 509 Main Street that this mobile home will have to be moved upon selling due to new Zoning.

K. Public hearing opened to discuss **Ordinance 26A** amendment to add Zoning Application Change Request form to become **Ordinance 26B**. The fee schedule was discussed and will remain at \$150 residential and \$200 nonresidential. Public hearing closed.

M. Angela Smith made a motion to adopt **Ordinance 26B** amendment to add the Zoning Application Change Request form. Ken Kelly seconded. Ken Kelly-yea, Angela Smith-yea, Kelly Stalsby-absent N. Ken Kelly made a motion to adopt **Resolution 56-2022** which allows an extension until March 31, 2022 to be granted to residents to turn in mobile home applications for permits and other requested information for Ordinance 26B. Angela Smith seconded. Yeas-2, Nays-0, Absent-1

O. Angela Smith made a motion to make correction to Ordinance 9-99 change Louisiana Revised Statute from 74 to 47. Ken Kelly seconded. Yeas-2, Nays—0, Absent-1

4. CLERK'S REPORT

A. NONE

5. VILLAGE ATTORNEY REPORT

A. Ken Kelly made a motion to table the Introduction of **Ordinance 35-2022** until next meeting. This ordinance is all concerns of dogs- Vicious,, Stray, Running at Large, Tags, Vaccinations, Village Dog Policy, etc. and will abolish all other ordinances. Angela Smith seconded. Yeas-2, Nays-0, Absent-1

B. Ken Kelly introduced **Ordinance 14-18E Water & Sewer Utility Rates** to amend utility rates to become **Ordinance 14-18F. Public hearing to be held prior to adoption on Feb.14, 2022**

C. Kevin Fontenot contacted a representative of property North of Hwy 10 by Piney Park in reference to annexation.

6. Police Chief monthly report. Chief Ford stated she was told that it was the responsibility of the Chief to catch dogs and she stated that no previous chief caught dogs. The Mayor stated previous chiefs did catch dogs but currently our village employees do pick up the dogs, unless it is a vicious dog. Village employees do not have protection to pick up these sort of dogs. This then becomes law enforcement responsibility. The Chief stated she is not the dog catcher and is not going to pick up dogs. The Chief then stated the police department did not receive CARES act money during the time of covid. The Mayor stated that you had to apply for this money to receive it. The Chief also stated that she will be switching from QuickPD to EForce for the court system. Mayor Green stated that the Police Dept does not dictate what the court system uses, and how would the courts be able to get the dockets necessary for court and other necessary reports. Attorney Kevin Fontenot stated this would be an issue and the courts and police dept has to communicate this information. The Court Clerk needs to have access to reports and necessary documents for the court system. The Chief stated that she was not communicating with the Mayor and she left the meeting.

A. Handbook updates-none.

7. Fire Chief monthly report- Got estimates for tires for one of the Fire Engines and will be purchasing some tires. Mayor Green reminded Chief Sweat to make a list of items needed prior to next year's budget. Chief Sweat will be getting Brother's to come do a pump test on one the engines. He also requested to go back to the original reporting systems due to the new system is not user friendly and can not get all necessary reports.

8. Attorney Fontenot passed out the monthly report for citations.

9. Councilwoman Smith questioned the new ordinance on dogs and law enforcement provided to catch viscous dogs due to statement of not going to catch dogs. Attorney stated that it will be addressed in the ordinance that law enforcement assistance will be needed in dealing with viscous dogs. If at that time there is no cooperation, the situation will be evaluated. The Mayor stated that state law LRS does state that law enforcement does have rights to handle vicious dog situations. There is a policy that the Village employees do pickup stray dogs, but unable to handle viscous dogs. Councilman Kelly did state that there is an ordinance in place for viscous dogs and the law enforcement is responsible for

upholding this ordinance and there should be reports made by law enforcement concerning vicious dogs.

10. Ken Kelly made a motion for Council to approve expenses for December 2021 and comparison of actual expenses to budget. Angela Smith seconded. Yeas-2 Nays-0 Absent-1 Mayor Green noted that we added line items for FEMA funding and expenditures on the expense reports.

11. Ken Kelly made a motion to adjourn. Angela Smith seconded. Yea-2 Nays-0 Absent-1

Approved by:/s/Mayor Mandy Green Attest:/s/Denise Lee, clerk

A **public hearing on Ordinance 14-18F Water & Sewer Utility Rates** to be held prior to adopting on February 14, 2022 at 5:30pm at Council Mtg located at Community Center.