

PUBLIC MEETING

Public Council meeting was held 1/9/23 at 5:30pm at the Elizabeth Community Center, 210 East Main Street, Elizabeth, LA.

The notice of Meeting having been duly posted in accordance with requirements, the meeting was called to order by Mayor Green at 5:30pm. Opening prayer led by Mr. Ken Kelly, then Pledge of Allegiance and roll call by Mayor Green.

Mayor, Council and Staff Present

Mayor Mandy Green
Ken Kelly, Council
Mea Dillehay, Council
Stacy Weldon, Council
Denise Lee, Clerk
Mike Holmes, Attorney
Steven Self, Asst Fire Chief
Shane Ware, Police Chief

Council and Staff Absent

Brandon Sweat, Asst. Fire Chief

1. Mayor Green asked if there was any comments from the public regarding any item on the agenda or anything to be added to the agenda. No public comments.
2. Mayor Green requested to add to the agenda- Addition to the handbook. Ken Kelly made a motion to add to the agenda. Stacy Weldon seconded. Ken Kelly-yea, Stacy Weldon-yea, Mea Dillehay-yea. Public was asked if any comments on addition. None given.
3. APPROVAL OF MINUTES AND AGENDA
 - A. Ken Kelly made a motion to approve the agenda with the addition. Stacy Weldon seconded. All in favor.
 - B. Stacy Weldon made a motion to approve the minutes from the 12/19/22 meeting. Mea Dillehay seconded. All in favor.
4. MAYOR'S REPORT
 - *Old Business
 - A. Property cleanups
 - Ken Kelly made a motion to set the public hearing to be held on March 13, 2023 @ 5:30pm at the Elizabeth Community Center for Parcel no.0450000710, 1103 Hickory St., Leo and Hollis L Laird to discuss the Condemnation Report issued by MML&H. A notice will be sent to property owner. Mea Dillehay seconded. All in favor.
 - Ken Kelly made a motion to set the public hearing to be held on March 13, 2023 @ 5:30pm at Elizabeth Community Center for Parcel no.0450000450A, 1006 Bay St., Roger Loftin to discuss the Condemnation Report issued by MML&H. A notice will be sent to property owner. Stacy Weldon seconded. All in favor.
 - Ken Kelly made a motion to set the public hearing to be held on March 13, 2023 5:30pm at the Elizabeth Community Center for Parcel no.04500001500, 1020 Beech St, Murrill Willis. The main mobile home was issued recommendation to get the home in compliance, but a smaller mobile home hidden by bushes was issued a Condemnation Report by MML&H. Stacy Weldon seconded. All in favor.
 - Byron Fogleman, Parcel no.0550002250A, 1005 Tupelo St, was sent a certified notice to clean property, but notice was received back unsigned. Mayor Green opened notice for the Council to view notice and pictures. Stacy Weldon made a motion for Village employees to

clean property and send home owner invoice to pay. If unpaid, this will be applied to his ad valorem taxes. Ken Kelly seconded. All in favor.

***New Business**

- A. Ken Kelly made a motion to appoint Denise Lee as Village Clerk for the 2023-2026 Term. Stacy Weldon seconded. All in favor.
 - B. Ken Kelly made a motion to appoint Mike Holmes as Village Attorney and Magistrate for the 2023 – 2026 term with compensation in accordance with current legal services agreement and addendum, to wit: \$1000 village attorney and \$500 magistrate. Mea Dillehay seconded. All in favor.
 - C. Mea Dillehay made a motion to appoint Ken Kelly as the Mayor Pro-Tem for the 2023-2026 term. Stacy Weldon seconded. All in favor.
 - D. Stacy Weldon made a motion to appoint Markus Brandon Sweat as Fire Chief for the 2023-2026 term. Mea Dillehay seconded. All in favor.
 - E. Ken Kelly made a motion to appoint Steven Self as Assistant Fire Chief for the 2023-2026 term. Mea Dillehay seconded. All in favor.
 - F. Public hearing on amendment to Ordinance 05-17 to change fees to state Delinquent Fees and as to when these fees will be applied to become Ordinance 05-17.1. Mayor noted that the Disconnect List will be ran and Delinquent Fee of \$50 will be added to those accounts whether disconnected or not. Mayor Green stated to add “\$50 per Utility” to this amendment. Hearing closed.
 - G. Ken Kelly made a motion for council to adopt **Ordinance 05-17.1 amendment** to change the Fees to state Delinquent Fee and when this fee is applied and also state \$50 delinquent fee added per utility. Stacy Weldon seconded. Ken Kelly -yea; Stacy Weldon-yea; Mea Dillehay-yea
 - H. Ken Kelly made a motion to table the Public hearing until February 13, 2023 on amendment to Ordinance 35-2022 for Elizabeth Police Department to be in charge of dog pound since law enforcement is needed to enforce the ordinances & write citations. To become **Ordinance 35-2022.1**. Mea Dillehay seconded. All in favor. Tabled due to waiting on drafted ordinance for council to review.
 - I. Public hearing held on amendment to Ordinance 06-17C which would allow Village to final bill accounts and apply deposits on file 30 days from the 10th of the month due date that are already disconnected due to nonpayment and failure to notify office of moving. Ordinance to become **Ordinance 06-17D**. Mayor Green stated there is a problem with customers not notifying the village of them moving and the bill continues each month and when finally closing the accounts, the deposit is not enough to cover the balance remaining leaving customers owing the village. No further comments. Hearing closed.
 - J. Ken Kelly made a motion for council to adopt this amendment to Ordinance 06-17C to become **Ordinance 06-17D**. Stacy Weldon seconded. Ken Kelly-yea; Stacy Weldon-yea; Mea Dillehay-yea
5. VILLAGE ATTORNEY REPORT
- A. Reminded council of Tier 3 reports being due by May 2023.
6. POLICE CHIEF
- A. Chief Ware stated he will have a monthly report at the next meeting due to just taking office. He thanked everyone for the opportunity and looking forward to working with everyone.
7. FIRE CHIEF
- A. Asst Fire Chief Steven Self gave monthly report. He also noted that Engine 1 is currently down and someone will be looking at it the coming Thursday or Friday to try to fix. Also Engine 2 will be looked at as well. They will be looking at getting the Engines serviced soon.
8. COMMENTS FROM THE COUNCIL
- A. Ken Kelly introduced an amendment of Ordinance 18-19A1 to become Ordinance 18-19.2 that increases the Mayor’s Salary from \$1600 to \$1800 gross per month and decrease back to \$1600 at the beginning of the next term. (Jan. 1, 2027)
9. Ken Kelly made a motion for Council to approve expenses for December 2022 and comparison of actual expenses to budget. Stacy Weldon seconded. All in favor.
10. Ken Kelly made a motion to approve a resolution to add to the Handbook/Policy & Procedure Manual this statement. *No purchase order required for the payment of regularly occurring expenses such as utilities or regularly occurring contract or installment payments.* Stacy Weldon seconded. All in favor.

11. Ken Kelly made a motion to adjourn. Mea Dillehay seconded. All in favor.

Approved by:/s/Mandy L Green, Mayor

Attest by:/s/Denise Lee, LCMClerk

PUBLIC HEARING

Public hearing to be held on February 13, 2023 prior to adoption of **Ordinance 35-2022.1** Elizabeth Dog Holding Facility to become the responsibility of the Elizabeth Police Department, but Village will continue to assist EPD.