

Village of Elizabeth
P.O. Box 457
Elizabeth, La 70638
PH: 318-634-5100; Fax: 318-634-7881

Village of Elizabeth PUBLIC MEETING

Village Council Meeting was held 10/11/2021 at 5:30pm at the Elizabeth Community Center, 210 East Main Street, Elizabeth, LA.

The notice of Meeting/Agenda having been duly posted in accordance with requirements and a quorum being present, the meeting was called to order by Mayor Mandy L Green at 5:30pm. Prayer led by Ken Kelly, then Pledge of Allegiance.

Mayor, Council and Staff Present

Mayor Mandy Green
Ken Kelly, Alderman
Angela Smith, Alderwoman
Kelly Stalsby, Alderwoman
Denise Lee, Clerk
Mike Holmes, Village Attorney
Glenn Turner, MMLH
Donna McIntosh, Property Compliance Mgr

Council and Staff Absent:

Winston Lambright, Fire Chief
Steven Self, Asst Fire Chief

1. Mayor Mandy Green asked if there is any member of the public wishing to make comments regarding any item on the agenda. No comments from the public.
2. APPROVAL OF MINUTES
 - A. Ken Kelly made a motion to approve minutes from 9/13/21 meeting. Angela Smith seconded. All in favor.
 - B. Angela Smith made a motion to approve the agenda. Kelly Stalsby seconded. All in favor.
3. MAYOR'S REPORT
 - *Old Business
 - A. Update on FEMA status-starting to receive some reimbursements on some of the projects.
 - B. Update on Mold Remediation given by Mayor Green. Dry Max Mold Remediation gave a report to the Mayor on the cleanup of the mold in the Village Hall. A copy was given to each council member. Air Marshall's Environmental Consultants will now have to come test the air quality again in the Village Hall prior to moving forward with any construction. The Council discussed having a Village Meeting for the public to meet at the **Village Hall on November 1 at 5:30pm** to discuss restoration of the building.
 - *New Business
 - A. Ken Kelly made a motion for Council to approve property cleanup for Darlene Sutton, Parcel No.0550013380, located at 606 Sycamore Street due to out of compliance with Ordinance 12-18. Certified notice was sent and returned. Kelly Stalsby seconded. All in favor. Property will be Posted in the Oakdale journal, and property to be cleaned after 5 days of this notice. All unpaid fees will be filed as a property lien.
 - B. Angela Smith made a motion for Council to approve property cleanup for SW Eaves Construction, LLC, Parcel No.0550006300, located at 305 Cypress Street due to out of compliance with Ordinance 12-18. Certified notice was sent and returned. Ken Kelly seconded. All in favor. Property will be Posted in the Oakdale journal, and property to be cleaned after 5 days of this notice. All unpaid fees will be filed as a property lien.

Note: for all properties that require a dumpster, the property owner will be responsible to pay for the dumpster fees.

Note: It was discussed to commission a Property Compliance Officer to enter properties to issue summons to come to Mayor's Court for matters concerning property compliance. The Peace Officer does have the right to do this as well if we don't have a Compliance Officer.

C. Angela Smith made a motion to do a resolution to place the Hisun Side by Side up for surplus property. It no longer runs with no minimum bid. Kelly Stalsby seconded. All in favor. Bids will be taken until Friday, November 5, 2021. Bids may be mailed to Village Hall, PO Box 457, Elizabeth, LA 70638 or dropped by in person. Must mark front of sealed envelope – **SIDE BY SIDE BID**. Bids will be opened November 8, 2021 at council meeting at Community Center at 5:30pm.

D. Ken Kelly made a motion to table until next regular meeting the discussion of Fire Department Standard Operating Procedures concerning approval of invoices and budget matters due to no one from Fire Department present. Kelly Stalsby seconded. All in favor.

E. Angela Smith made a motion to rescind appointment of Robin Self as Fire Department Secretary position and to no longer have this position. Kelly Stalsby seconded. All in favor.

4. VILLAGE ATTORNEY REPORT

A. Hwy 10 annexation- Mr. Holmes will send a certified notice of request to Office Depot/Office Max to voluntarily allow the Village to annex Hwy 10 into the corporate limits. Another process discussed is annexation by Ordinance that allows for an election.

B. Section 2 added to Ordinance 01-2015(A4) proposal which states for the subsequent term the monthly salary will be at \$175.00 per month with no per diem. Public hearing held on amendment to **Ordinance 01-2015(A4) Council Salary** which allows for a raise to the council salary from \$125.00/month to \$175.00/month with \$400 per diem which makes allowance for a total of 16 meetings (12 Regular and 4 Special meeting) per fiscal year. This Ordinance will be effective November 1, 2021. Hearing closed.

C. Angela Smith made a motion to adopt **Ordinance 01-2015(A4)** with amendment to increase Council Salary. Ken Kelly seconded. Unanimous vote- Ken Kelly-yea; Angela Smith-yea; Kelly Stalsby-yea.

D. Ken Kelly introduced **Ordinance 15-19A2** with an amendment of Police Chief Salary for subsequent term to go back to \$1600.00/month. Ordinance to become **Ordinance 15-19A3**.


5. Police Chief stated monthly report of 20 tickets written and 25 calls of service from September 13-October 11 council meetings.

6. Fire Chief monthly report- no one present to present.

7. Comments from the Council- Kelly Stalsby asked when Sycamore street would be repaired. Mayor Green stated she is waiting on another quote for repairs.

8. Ken Kelly made a motion for Council to approve expenses for September 2021 and comparison of actual expenses to budget. Angela Smith seconded. All in favor.

9. Angela Smith made a motion to adjourn. Kelly Stalsby seconded. All in favor.



Mayor Mandy L. Green

ATTEST BY:



Denise Lee, Clerk

Denise Lee, Clerk