

PUBLIC MEETING

Public Council meeting was held 12/11/23 at 6:30pm at the Elizabeth Community Center, 210 East Main Street, Elizabeth, LA. The notice of Meeting having been duly posted in accordance with requirements, the meeting was called to order by Mayor Green at 6:30pm. Opening prayer led by Ken Kelly, then Pledge of Allegiance and roll call by Mayor Green.

Mayor, Council and Staff Present

Mandy Green, Mayor
Mea Dillehay, Council
Ken Kelly, Council
Stacy Weldon, Council
Denise Lee, Clerk
Shane Ware, Police Chief
Crystal Hunt, Code Compliance
Mike Holmes, Attorney
Glenn Turner, Village Engineer

Council and Staff Absent

Brandon Sweat, Fire Chief
Steven Self, Asst Fire Chief

1. Mayor Green requested to add discussion of property maintenance for Parcel 0550017360A, 156 Hwy 3206. Mayor asked for public comments, none given. Ken Kelly made a motion to add to the agenda. Stacy Weldon seconded. Unanimous vote to add to agenda.
2. Mayor Green requested to add to the agenda Resolution 105-2023 to declare as surplus property -2 Window A/C 220 Units and 4 Natural Gas Heaters to declare as surplus property. Mayor asked if any public comments on the addition, none given. Ken Kelly made a motion to add to the agenda. Stacy Weldon seconded. Unanimous vote to add to the agenda.
3. Mayor Green asked for any comments from the public on any agenda items. None given. Ken Kelly made a motion to adopt the agenda with additions. Stacy Weldon seconded. All in favor.
4. Stacy Weldon made a motion to approve minutes from 11/13/23 meeting. Mea Dillehay seconded. All in favor.
5. **ENGINEER'S REPORT**
 - a. Glenn Turner gave update on Grants in progress. He did state they have readvertised for bids for the Water Well project. Bids will be opened January 4, 2024 to be awarded at the January 8, 2024 council meeting.
 - b. Will continue to update on the grant projects.
6. **SEWER PROJECT Revenue Bond**
 - a. Mr. Hardy Andrews attended the meeting on behalf of Foley and Judell, LLP and briefed the council on the Sewer grant project.
 - b. Ken Kelly made a motion to pass **Resolution 104-2023** giving preliminary approval to the issuance of not exceeding Six Hundred Sixty-Three Thousand Two Hundred Dollars (\$663,200) Taxable Excess Revenue Bonds of the Village of Elizabeth, State of Louisiana; and providing for other matters in connection therewith. Stacy Weldon seconded. Ken Kelly- yea, Stacy Weldon-yea, Mea Dillehay-yea
 - c. Ken Kelly introduced **Ordinance 46-2023** authorizing the incurring of debt and issuance of Taxable Excess Revenue Bond not to exceed \$663,200. Public hearing to be held January 8, 2023 at 6:30pm prior to adoption.
7. **CODE COMPLIANCE**
 - a. Public hearing was to be held on 511 Pine Street, Parcel No.0550000707 for possible condemnation(D.Deshotel). Crystal stated that the notice had been rejected per tracking at the US Post Office. Council voted that the proper procedure was followed. Stacy Weldon-yea, Mea Dillehay-yea and Ken Kelly-yea. Council reviewed documents and decided to proceed forth with public

hearing. Glenn Turner gave brief synopsis of condition of the home and it was deemed "Dangerous and Dilapidated". The structure needs to be demolished. Stacy Weldon made a motion to move forward to condemn and demolish the house. Mea Dillehay seconded the motion. Stacy Weldon-yea, Mea Dillehay-yea, Ken Kelly-yea

- b. Public hearing was to be held for 509 Pine Street, Parcel – 0550015450, M. Smith, to discuss recommendations of property compliance by engineer. Notice of such was returned to Sender, post office box was closed with no forwarding address, but property owner's husband stated to Mayor Green they would be trying to sell the property. Mr. Mike stated that another letter can be issued to owner to sell property as is and also may sign off to voluntarily consent to condemn and demolish the home on the property if not sold. Code Compliance to try to locate a current address since address on tax roll no longer valid with no forwarding address. Ken Kelly motioned to reserve another notice with property compliance recommendations and Stacy Weldon seconded. All in favor.
- c. Public hearing opened to discuss 907 Magnolia St- Parcel No. 0550002200, Carter, Lot 4, Blk 1 condemned property. This property was condemned in 2021. Family failed to proceed forth with cleaning the property as agreed. Mr. Billy Clark was present to represent the property. He formerly lived at property address and is married to deceased property owner's granddaughter. Crystal stated that she has informed Mr. Clark of items to remove from property and then plan to move forth with coordinating demolition with the Elizabeth Fire Department to use as training exercise. Ken Kelly made a motion to reserve Mr. Clark with a list of types of items that must be removed within 30 days, along with the conditions to coordinate and proceed with the Fire Department. These conditions also include debris cleanup of property after burned by Fire Department and if not cleaned up, village would proceed forth with cleaning and invoice them. Stacy Weldon seconded. All in favor.
- d. Mrs. Gordey was present to represent progress of demolition of 517 Pine St. Parcel No. 0550006540, (C.Gordey). She allowed John Brown, son in law, to speak on her behalf. He stated he is tearing down the house. He stated he has called about dumpsters for debris cleanup and they are very expensive. He did call the dump sites to bring items. Mrs. Dillehay spoke up and stated he is allowed to bring items to dump sites in Allen Parish since they are homeowners, not contractors. He also asked if he got most of the structure down, could the Fire Department burn the rest of it as training. Mayor Green stated she would ask the Fire Chief to evaluate for safety and report back if it could be done. Stacy Weldon made a motion to grant 30 more days extension to clean the property and coordinate with the Fire Department to burn structure if possible. Ken Kelly seconded. All in favor.
- e. Owner of Parcel 055001736A, 156 Hwy 3206 was issued notice that he was out of compliance with property maintenance. According to tracking through USPS the notice issued was nondelivered. Ken Kelly made a motion, due to noncompliance, to move forward with village employees to clean property and send invoice of services. Stacy Weldon seconded. All in favor.

8. POLICE CHIEF

- a. Gave monthly report and also stated that Homecoming Week went well.

9. FIRE CHIEF

- a. Not present to give monthly report.
- b. Ken Kelly made a motion to move discussion of radios requested by Fire Department to January 8th council meeting when Chief may be present. Stacy Weldon seconded. All in favor.
- c. Ken Kelly made a motion for council to pass **Resolution 101-2023** authorizing the Mayor to accept donation of Fire Tanker from District 6 of Allen Parish and to sign all documents pertaining to such. Stacy Weldon seconded. All in favor.

10. MAYOR'S REPORT- Old Business

- a. Mayor Green opened and read aloud the one bid received on 2012 Dodge Charge surplus property that was accepted until December 11, 2023 at 12noon. Minimum bid was set at \$3500.00. The Village of Elizabeth reserved the right to reject any and all bids and remove the item of movable property from sale prior to opening of bids. Ken Kelly made a motion to reject the bid due to it was lower than the minimum price set. Stacy Weldon seconded. All in favor.

- b. After discussion, Stacy Weldon made a motion to drop the minimum bid to \$2500.00 and readvertise for bids to be opened at the January 8, 2024 meeting. Mea Dillehay seconded. All in favor.

11. MAYOR'S REPORT -New Business

- a. Ken Kelly made a motion to pass **Resolution 103-2023** which states that during Comment Periods, there will be a 2 minute time limit for each person to speak. Stacy Weldon seconded. All in favor.
- b. Council discussed that the Village does need to require PERMITS to be issued at the Village Hall prior to tearing down structures that have or once had utilities with the Village due to possible water, gas or sewer connections may need to be marked prior to tearing down of structures to avoid causing possible leaks in the lines of the systems. This amendment to the permit ordinance will be introduced at the January council meeting.
- c. Stacy Weldon made a motion to pass **Resolution 105-2023** which allows for 2 Window A/C (220) Units and 4 Natural Gas heaters from the historical Village Hall of Elizabeth to be placed as surplus property with a minimum bid of \$75 per item. Ken Kelly seconded. All in favor.

12. VILLAGE ATTORNEY REPORT

- a. Mr. Mike gave update on Elizabeth Clinic- 1) Breach Notification. The Notice has been prepared. Mr. Mike will be sending the notice to the Oakdale Community Hospital office on December 12, 2023 via Certified Mail and he will notify the Mayor of the response of the Hospital.
- b. Mr. Mike notified the council he will be resigning as Village Attorney as of December 31, 2023. He is willing to assist a new attorney on any current projects and is willing to assist the Village as needed with any later projects.

13. COUNCIL

- a. Ken Kelly introduced **Ordinance 45-2023** which allows the council to accept bid of surplus property 307 Cypress Street, parcel no. 0550016860 at sale price and authorizes the Mayor to sign all documents deemed reasonable and necessary to transfer title to high bidder by quitclaim deed.
- b. Stacy Weldon made a motion for Council to approve expenses for November and comparison of actual expenses to budget. Ken Kelly seconded. All in favor.

14. Stacy made a motion to adjourn. Ken Kelly seconded. All in favor.

Approved by: /s/Mandy L Green, Mayor

Attest by:/s/Denise Lee, LCMClerk