**Village of Elizabeth**

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Elizabeth, La 70638

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**NOTICE OF PUBLIC MEETING**

**Village of Elizabeth PUBLIC MEETING**

**Village Council Meeting was held 12/13/2021 at 5:30pm at the Elizabeth Community Center, 210 East Main Street, Elizabeth, LA.**

The notice of Meeting/Agenda having been duly posted in accordance with requirements and a quorum being present, the meeting was called to order by Mayor Pro tem Ken Kelly at 5:30pm. Prayer led by Ken Kelly, then Pledge of Allegiance.

**Mayor, Council and Staff Present: Council and Staff Absent:**

Mayor Pro tem, Alderman Ken Kelly Mayor Mandy Green

Angela Smith, Alderwoman Kelly Stalsby, Alderwoman

Denise Lee, Clerk Steven Self, Asst Fire Chief

Kevin Fontenot, Village Attorney Katrina Ford, Police Chief

Donna McIntosh, Code Compl. Officer

Brandon Sweat, Fire Chief

1. Ken Kelly asked if there was any member of the public wishing to make comments regarding any item on the agenda or concerns. No public comments. Ken Kelly noted a correction on November 8, 2021 minutes, Section 6B stated Kelly Smith and should have stated Kelly Stalsby. Also to add – Have a revote on Resolution 52-2021 from last meeting.
2. APPROVAL OF MINUTES
3. Angela Smith made a motion to approve minutes with noted name correction from 11/8/21 meeting. Ken Kelly seconded. Yea-2 Nays-0 Absent-1
4. Angela Smith made a motion to approve the agenda with addition on revote of Resolution 52-2021. Ken Kelly seconded. Yea-2 Nays-0 Absent-1
5. MAYOR’S REPORT

**\*Old Business**

A. NONE

**\*New Business**

A. Ken Kelly opened public hearing on amending **Ordinance 15-19A3** to decrease Police Chief Salary for subsequent term. No comments, hearing closed.

B. Angela Smith made a motion to adopt **Ordinance 15-19A3** Police Chief Salary decrease for subsequent term. Ken Kelly seconded. Yea-2 Nays-0 Absent-1

C. Angela Smith made a motion to adopt **Resolution 53-2021** which allows the Village of Elizabeth to follow the Citizen Participation Plan for the LCDBG-CV program. Ken Kelly seconded. Yea-2 Nays-0 Absent-1

D. Angela Smith made a motion to adopt **Resolution 54-2021** which allows the Village of Elizabeth to enter into agreements with Frye Magee, LLC for administration services and Meyer, Meyer, LaCroix and Hixson associated with engineering services for the LCDBG-CV program. Ken Kelly seconded. Yea-2 Nays-0 Absent-1

E. Angela Smith made a motion to adopt **Resolution 55-2021** which allows the Village of Elizabeth to adopt the LCDBG-CV Procurement Policy. Ken Kelly seconded. Yea-2 Nays-0 Absent-1

F. Discussion of property cleanups and the Dilapidated & Condemnation Reports. There are 4 properties that have been declared dilapidated and condemned by MML&H engineers. Donna McIntosh, Code Compliance Officer will be sending notices to property owners concerning these reports. Mrs. McIntosh reported that the property discussed at last month’s meeting at 411 Live Oak Street had been cleaned up. She also stated that she was not getting much response from property owners about the amended Zoning Ordinance 26A concerning mobile home permitting. Those permits should be turned in to Village Hall by December 31, 2021. Also, she stated she has called the school and other places to try to locate volunteers to help people in the community with property maintenance that needs the assistance but no response to help. Some residents complained of property being cleaned by village employees. Mr. Kelly noted that proper notices are sent out according to Property Ordinance prior to village employees cleaning properties. It is the responsibility of property owners to abide with Ordinances.

G. Angela Smith made a motion to revote on **Resolution 52-2021** hiring of Karleigh Perkins for police department. Ken Kelly seconded. Yea-2 Nays-0 Absent-1

H. Angela Smith made a motion to adopt **Resolution 52-2021** to hire Karleigh Perkins for the police department. Ken Kelly seconded. Yea-2 Nays-0 Absent-1

1. CLERK’S REPORT

 A. NONE

1. VILLAGE ATTORNEY REPORT
2. Update on Hwy 10 annexation. Mr. Mike Holmes did talk to someone from the tax payer- Office Max to discuss the annexation. He will make further contact in proceeding forth with the annexation.
3. Ken Kelly introduced **Ordinance 34-21** which allows the Village to hire a Compliance Officer to assist with Zoning and Property Compliance.
4. Ken Kelly introduced amendment to **Ordinance 26A** to add Zoning Application change request form.
5. Police Chief monthly report- Absent.
6. Fire Chief monthly report given by Chief Sweat. He reported also that it was time to start pump and hydrant testing.
7. No comments from the Council.
8. Angela Smith made a motion for Council to approve expenses for November 2021 and comparison of actual expenses to budget. Ken Kelly seconded. Yea-2 Nays-0 Absent-1
9. Angela Smith made a motion to adjourn. Ken Kelly seconded. Yea-2 Nays-0 Absent-1

Attest: /s/Denise Lee, Clerk Approved by: /s/Ken Kelly, Mayor Pro tem