

## Village of Elizabeth

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### **PUBLIC MEETING**

Public Council meeting was held 12/9/24 at 6:30pm at the Elizabeth Village Hall, 230 Poplar Street, Elizabeth, LA. The notice of Meeting having been duly posted in accordance with requirements, the meeting was called to order by Mayor Mandy Green at 6:30pm. Opening prayer led by Mr. Ken Kelly, then Pledge of Allegiance and roll call by Mayor Green.

#### **Mayor, Council and Staff Present**

Mandy Green, Mayor  
Ken Kelly, Council  
Mea Dillehay, Council  
Denise Lee, Clerk  
Heather Sutton, Attorney  
Shane Ware, Police Chief  
Brandon Sweat, Fire Chief  
Lorrie Odom, Fire Dept Treasurer

#### **Council and Staff Absent**

Stacy Weldon, Council  
Steven Self, Fire Dept Asst Chief

1. No comments from the public on any agenda item.
2. Ken Kelly made a motion to approve minutes from 11/14/24 meeting. Mea Dillehay seconded. All in favor.
3. Ken Kelly made a motion to approve the agenda. Mea Dillehay seconded. All in favor.
4. **ENGINEER'S REPORT-** Glen Turner gave update on grants. They still must drain the ground storage tank for the Water Well Project. The contractor is still waiting on some pumps and a control panel that has been ordered for the Wastewater Tx Plant Project. The contractor is still TVing for the Sewer improvement Project. The PHMSA project will soon be in progress.
5. **CODE COMPLIANCE-** Mayor Green stated there have been notices sent to some residents concerning properties and waiting on responses.
6. **POLICE CHIEF –** Chief Ware gave monthly report. He stated that overall Homecoming Week and Christmas in the Country went well.
7. **FIRE CHIEF-** Chief Sweat gave monthly report. He gave an update on Christmas in the Country Fundraiser. He also stated that they would like to send some of the volunteer firefighters for EMR classes and later get training for AED/CPR as well. He spoke on the PIAL rating for Elizabeth went down to a 5. They would also, in the future, like to classify their other engine as in service to help with the PIAL rating. The fire department would like to sell T-shirts to the public with Supporter written on the shirts as a fundraiser.
8. **MAYOR'S REPORT**
  - \*Old Business-none
  - \*New Business
  - A. Mayor Green made the recommendation to appoint Meredith Guillory as Mayor's Court Prosecutor. Ken Kelly made a motion to accept the recommendation to appointment of Meredith Guillory as Mayor's Court Prosecutor for FY 2025. Mea Dillehay seconded. All in favor.
  - B. Mayor Green made the recommendation to appoint the Mayor as the Mayor's Court Magistrate. Ken Kelly made a motion to accept the recommendation to appoint Mayor Mandy Green as Mayor's Court Magistrate FY 2025. Mea Dillehay seconded. All in favor.
  - C. Mayor Green made the recommendation to appoint Denise Lee as the Clerk. Ken Kelly made a motion to accept the recommendation to appoint Denise Lee as Clerk FY 2025-2026 term. Mea Dillehay seconded. All in favor.
  - D. Mayor Green made the recommendation to appoint Ken Kelly as the Mayor Pro Tem. Mea Dillehay made a motion to accept the recommendation to appoint Ken Kelly as Mayor Pro-Tem FY 2025- 2026 term. Ken Kelly seconded. All in favor.
  - E. Mayor Green made the recommendation to appoint Brandon Sweat as the Fire Chief. Ken Kelly made a motion to accept the recommendation to appoint Brandon Sweat as Fire Chief FY 2025. Mea Dillehay seconded. All in favor.

- F. Fire Chief Brandon Sweat made a recommendation to appoint Lorrie Odom as Fire Department Treasurer FY 2025. Ken Kelly made a motion to accept the recommendation to appoint Lorrie Odom as Fire Department Treasurer. Mea Dillehay seconded. All in favor.
  - G. Brandon Sweat requested to table the appointment of Assistant Fire Chief FY 2025 until the next meeting in January 2025. Ken Kelly made a motion to table until next meeting. Mea Dillehay seconded. All in favor.
  - H. Mayor Green made the recommendation to appoint Heather Sutton as Village Attorney. Ken Kelly made a motion to accept the recommendation to appoint Heather Sutton as Village Attorney FY 2025. Mea Dillehay seconded. All in favor. Ken Kelly made a motion for Mayor Green to sign a revised attorney contract with Heather Sutton. Mea Dillehay seconded. All in favor.
  - I. Mayor Green led the discussion of Zoning Ordinance 26 and the amendments. Copies were handed out to the council to review. They will be discussing over the next few council meetings to make any necessary revisions.
- 9. VILLAGE ATTORNEY-** Heather Sutton gave update on Police Department Grant. She stated that Denise Lee, Clerk did send information to the state regarding the payment of the equipment ordered for a police unit. Waiting for a response.

#### **10. COUNCIL**

- A. Public hearing held on Amendment to **Ordinance 48-2024 Proposed 2024-2025 Budget** to include funds previously appropriated to the police budget. No comments. Hearing closed.
  - B. Ken Kelly made a motion to adopt amendment to **Ordinance 48-2024 Proposed 2024-2025 Budget** to include funds previously appropriated to the police budget and Ordinance to become Ordinance 48-2024.1. Mea Dillehay seconded. Ken Kelly-yea, Mea Dillehay- yea, Stacy Weldon-absent
  - C. Public hearing held prior to abolishment of **Ordinance 10-18A1** which provided for the permitting of prefabricated buildings or other structures. Mayor Green stated that this ordinance would be abolished because it is covered in Ordinance 26C for permitting. Public hearing closed.
  - D. Ken Kelly made a motion to adopt **Ordinance 10-18A2** which abolishes Ordinance 10-18A1 which provided for the permitting of prefabricated buildings or other structures. Mea Dillehay seconded. Ken Kelly-yea, Mea Dillehay-yea, Stacy Weldon-absent
  - E. Ken Kelly made a motion for Council to approve expenses for November 2024 and comparison of actual expenses to budget. Mea Dillehay seconded. All in favor.
- 11.** Mea Dillehay made a motion to adjourn. Ken Kelly seconded. All in favor.

Approved by:/S/Mandy L Green, Mayor

Attest by:/S/Denise Lee, LCMClerk