

## PUBLIC MEETING

A Monthly Village Council Meeting was held 2/14/2022 at 6:30pm at the Elizabeth Community Center, 210 East Main Street, Elizabeth, LA.

The notice of Meeting/Agenda having been duly posted in accordance with requirements and a quorum being present, the meeting was called to order by Mayor Green at 6:30pm. Prayer led by Ken Kelly, then Pledge of Allegiance.

Mayor, Council and Staff present

Mayor Mandy Green

Ken Kelly, Alderman

Angela Smith, Alderwoman

Kelly Stalsby, Alderwoman

Mike Holmes, Attorney

Denise Lee, Clerk

Donna McIntosh, Code Compl. Officer

Brandon Sweat, Fire Chief

Council and Staff Absent

Katrina Ford, Police Chief

Steven Self, Asst Fire Chief

1. Mayor Green asked if there was any comments from the public regarding any item on the agenda or concerns. No public comments.
2. Angela Smith made a motion to accept the minutes from 1/18/22 meeting. Ken Kelly seconded. All in favor.
3. Ken Kelly made a motion to approve the agenda. Angela Smith seconded. All in favor.
4. MAYOR'S REPORT- No old Business.
5. \* **New Business**
  - A. Public hearing opened to discuss **Ordinance 14-18E Water & Sewer Utility Rates** to amend utility rates to become **Ordinance 14-18F**. Discussed that residents will have to pay a fee if Water Dept called out after hours to cut off or turn on service. It was commented that rates do have to be raised in order to be able to receive grant funding that has been applied for. The fixed rates will also be raised each year beginning 2022 by the Consumer Price Index calculated annually by the Federal Government and published by the Bureau of Labor Statics. Public hearing closed.
  - B. Kelly Stalsby made a motion to adopt **Ordinance 14-18F Water & Sewer Utility Rates** to amend fixed utility rates and add fee. Ken Kelly seconded. Kelly Stalsby-yea Angela Smith-yea Ken Kelly -yea
  - C. Discussion was opened about Village Hill being on National and Federal Historical Register. The Mayor stated there was not a lot of benefit except getting grants for the city hall by being on the registers. Mayor Green reached out to DeWith Carrier in regards to helping locate contractors that work on historical buildings. The employees are having a hard time getting any contractors to redo the city hall due to the historical requirements. There are things that can make the building more functional such as central heat and a/c by not being on the registers. Ken Kelly made a motion to adopt a **resolution** that if there was no contractors willing to do the necessary work, then the building could be taken off the historical registers if absolutely necessary. Angela Smith seconded. All in favor.
6. **CODE COMPLIANCE REPORT**
  - A. Mrs. Donna McIntosh stated that some new street signs have been placed on the streets. She stated the Sewer Smoke test has been completed and waiting on final results. Quotes were received for someone to either survey or appraise the 307 Cypress Street in discussion of being placed as Surplus Property. Mr. Mike Holmes recommended that we not have it surveyed and the purchaser could have this done. He also recommended that it be sold as a Quit Claim Deed. Mrs. Donna also stated that we are still having problems with people cleaning their properties. Some residents are leaving items sitting out in their yards. Mr. Holmes stated that we can require

them to put the items in an enclosed area. The village has been giving residents extra opportunities to get the properties cleaned prior to moving forward with citations. Pictures were presented to the council on certain properties and they decided to give the residents an extension on cleaning the properties or offer to have the village employees help the resident clean the property and charge them for the work, if they do not want to do this, then proceed with citations.

Property owner of 705 Maple Street came forth and presented her Zoning Application to have her property rezoned. This property is Zone A (no mobile homes unless grandfathered in) and she is requesting it to be rezoned to A3 (owner occupied mobile homes) encase she decides to sell the property. The council stated they will consider her application. Ken Kelly made a motion to table the decision until March 14,2022 meeting and Angela Smith seconded. All in favor.

**7. VILLAGE ATTORNEY REPORT**

- A. Ken Kelly introduced **Ordinance 35-2022** all concerns of dogs- Vicious, Stray, Running at Large, Tags, Vaccinations, Village Dog Policy, etc. This ordinance will abolish all other ordinances.
- B. Ken Kelly introduced **Ordinance 36-2022 Setting Franchise Fees for Video or Cable Providers** within Village of Elizabeth.
- C. Ken Kelly introduced **Ordinance 37-2022** Immovable Surplus Property 307 Cypress Street, Parcel no. 0550016860.
- D. Angela Smith introduced **Ordinance 21-19.1**, amendment to add fee to customers requesting Gas Utility Services to be Disconnected or Reconnected after regular business hours.
- E. Update on Hwy 10 annexation. Mr. Holmes stated he did get in touch with someone concerning the annexation and will continue to follow up.

**8. Police Chief monthly report.**

- A. Karleigh Perkins stated that Police Handbook has been updated. Will send Clerk a copy.
- B. The Police Dept and ambulance service is having difficulty finding homes during emergencies due to absence of house numbers. 911 Addresses was discussed and **Ordinance 3-95** states that all lots, buildings, and structures within Village limits shall be numbered according to the E911 system with at least 2 ½" figures visible from the street. A notice will be sent out to customers notifying them of Ordinance and given opportunity to post the numbers.

**9. Fire Chief monthly report.**

- A. Chief stated that the Fire Dept will come up with a plan for Recruitments and Training in regards to the Grant that has been applied for.
- B. Chief requested for the Chief Unit to be put up for surplus property due to lots wrong with the vehicle.

**10. No further comments from the Council.**

**11. Ken Kelly made a motion for Council to approve expenses for January 2022 and comparison of actual expenses to budget. Kelly Stalsby seconded. All in favor.**

**12. Ken Kelly made a motion to adjourn. Angela Smith seconded. All in favor.**

Approved by:/s/Mandy L Green, Mayor      Attest by:/s/Denise Lee, Clerk

**PUBLIC HEARINGS** to be held on **Ordinance 25-2022** concerning animals- stray, tags, running at large, vaccinations, vicious dogs and Village Dog Policy. Also **public hearing on Ordinance 36-2022** Setting Franchise fees for Video or Cable Providers within Village. Also **public hearing on Ordinance 37-2022** Immovable Surplus Property 307 Cypress Street, Parcel Number 0550016860. **The Public Hearing** on these ordinances will be held March 14, 2022 at 5:30pm at Elizabeth Community Center.