

PUBLIC MEETING

A Monthly Village Council Meeting was held 3/14/2022 at 5:30pm at the Elizabeth Community Center, 210 East Main Street, Elizabeth, LA.

The notice of Meeting/Agenda having been duly posted in accordance with requirements and a quorum being present, the meeting was called to order by Mayor Green at 5:30pm. Prayer led by Kevin Fontenot, then Pledge of Allegiance.

Mayor, Council and Staff present

Mayor Mandy Green
Angela Smith, Alderwoman
Kelly Stalsby, Alderwoman
Kevin Fontenot, Attorney
Denise Lee, Clerk
Donna McIntosh, Code Compl. Officer

Council and Staff Absent

Katrina Ford, Police Chief
Brandon Sweat, Fire Chief
Steven Self, Asst Fire Chief

1. Mayor Green asked if there was any comments from the public regarding any item on the agenda or concerns. No public comments.
2. Angela Smith made a motion to approve minutes from the 2/14/22 meeting. Kelly Stalsby second. All in favor.
3. Angela Smith made a motion to approve the agenda. Kelly Stalsby seconded. All in favor.
4. MAYOR'S REPORT

*Old Business

- A. Mayor Green stated that we would table **Ordinance 35-2022** All concerns of dogs until April 11, 2022 monthly council meeting due to still working on some changes to place in the ordinance.
- B. Public hearing opened for **Ordinance 36-2022 Setting** Franchise Fees for Video or Cable Providers within the Village of Elizabeth. No comments. Public hearing closed.
- E. Kelly Stalsby made a motion to adopt **Ordinance 36-2022** Setting Franchise fees for Video or Cable Providers. Angela Smith seconded. Kelly Stalsby-yea, Angela Smith-yea, Ken Kelly-absent
- F. Public hearing opened for **Ordinance 37-2022** Immovable Surplus Property 307 Cypress Street, Parcel no. 0550016860. Attorney Kevin Fontenot reiterated according to Ordinance 37-2022 that the Mayor has been authorized to get an appraisal of the property and another ordinance to be adopted to place a minimum bid. Public hearing closed.
- G. Kelly Stalsby made a motion to adopt **Ordinance 37-2022**. Angela Smith seconded. Kelly Stalsby-yea, Angela Smith-yea, Ken Kelly-absent
- H. Public hearing opened for **Ordinance 21-19.1**, amendment to add fee to customers requesting Gas Utility Services to be Disconnected or Reconnected after regular business hours. No comments. Public hearing closed.
- I. Angela Smith made a motion to adopt **Ordinance 21-19.1** Customer Connect or Disconnect fee. Kelly Stalsby seconded. Angela Smith-yea, Kelly Stalsby-yea, Ken Kelly-absent
- J. Mayor Green gave an update on progress on Village Hall. Some contractors have looked at window replacement. Waiting on quotes. Quotes have been received for installation of central heat and air. Will be deciding on this.

*New Business

- A. Angela Smith made a motion to add to handbook- All employees doing business for the Village of Elizabeth will use business emails that are backed up to Village Server. No personal emails to be used for business. Also, every employee using village computers for village business must have their own login and password. This applies to all departments. Kelly Stalsby seconded. All in favor.

B. Council to adopt **Resolution 57-2022** rescinding all previous resolutions concerning the health insurance offer to fulltime employees. The village is currently unable to offer health insurance due to lack of participation from eligible full time employees.

C. Mayor Green requested to table the discussion of the possible sell of 3 acre plot at the Intersection of LA Hwy 3206 and LA Hwy 10, north of Dollar General.

D. Mayor Green requested to table the discussion of the possible purchase of 16.36 acre plot at the Intersection of LA Hwy 10 and LA Hwy 112 until next meeting.

5. CODE COMPLIANCE REPORT

A. Mrs. Donna McIntosh presented an update of Property Cleanups. Parcel #0550008000 property owner had requested per application to change her property from Zone A to Zone A-3. She was not present at this meeting. Council discussed and decided that property owner should be notified to be at the next monthly council meeting prior to making decision. The property owner for parcel #0550002200 would like to have a meeting with the council to discuss demolition on this property. Council requested to meet on Tuesday, March 22, 2022 at 5:30pm. Mrs. Donna will contact owner and set up meeting.

B. 911 addresses (Ordinance 3-95). Notices concerning the ordinance requiring house numbers was sent to customers with utility bills in February 2022.

6. VILLAGE ATTORNEY REPORT

A. Kevin Fontenot will check more on Hwy 10 annexation.

B. Mayor Green requested to table introduction of **Ordinance 12-18.1** Property Maintenance amendment which includes allowing a code officer to issue summons, not to be included with Traffic violations.

C. Mayor Green requested to table discuss reapportionment of municipal districts according to 2020 Census. Kevin Fontenot will verify if we have to do this.

7. Police Chief monthly report. Chief not present.

A. Mayor asked if clerk had received updated copy of police handbook. Clerk responded – still haven't received.

B. Mayor gave a monthly report for police revenue and violations.

8. Fire Chief monthly report. Chief not present.

A. Angela Smith made a motion to do a resolution to place Fire Chief Unit as movable surplus property. Set minimum bid at next monthly council meeting. Kelly Stalsby seconded. All in favor.

9. No further comments from the Council.

10. Kelly Stalsby made a motion for Council to approve expenses for February 2022 and comparison of actual expenses to budget. Angela Smith seconded. All in favor.

11. Kelly Stalsby made a motion to adjourn. Angela Smith seconded. All in favor.

APPROVED BY:/s/Mayor Mandy L Green

ATTEST BY:/s/Denise Lee, Clerk