

## **PUBLIC MEETING**

Public Council meeting was held 3/13/23 at 5:30pm at the Elizabeth Community Center, 210 East Main Street, Elizabeth, LA.

The notice of Meeting having been duly posted in accordance with requirements, the meeting was called to order by Mayor Green at 5:30pm. Opening prayer led by Mr. Ken Kelly, then Pledge of Allegiance and roll call by Mayor Green.

### **Mayor, Council and Staff Present**

Mandy Green, Mayor  
Ken Kelly, Council  
Mea Dillehay, Council  
Stacy Weldon, Council  
Shane Ware, Police Chief  
Denise Lee, Clerk

### **Council and Staff Absent**

Brandon Sweat, Fire Chief  
Steven Self, Asst. Chief

1. Mayor Green asked if there was any comments from the public regarding any item on the agenda. No comments from the public. Council member Ken Kelly made a motion to add to the agenda under Police Chief Report, number 8, that the DeSoto Parish Sheriff's Department wanted to donate a 2013 Tahoe Police unit to the Elizabeth Police Department and for the council to discuss and adopt a Resolution to accept the donation. Stacy Weldon seconded. A unanimous vote was given to add to agenda with votes as follows: Ken Kelly-yea, Stacy Weldon-yea, Mea Dillehay-yea.
2. Council member Ken Kelly made a motion to remove the name Steven Richard on Agenda item 8.B. and replace with Caleb LaBorde. Stacy Weldon seconded. A unanimous vote was given to add to agenda with votes as follow: Ken Kelly-yea, Stacy Weldon-yea, Mea Dillehay-yea
3. Ken Kelly made a motion to approve the agenda with the additions. Mea Dillehay seconded. All in favor.
4. Ken Kelly made a motion to approve minutes from 2/13/23 meeting. Stacy Weldon seconded. All in favor.

### **5. MAYOR'S REPORT**

#### **\*Old Business**

#### **A. Property cleanups**

##### **1. Public hearings for:**

**1)** Parcel no.0450000710, 1103 Hickory St., Leo and Hollis L Laird held. Request for public comments. None given. Leo and Hollis Laird not present. Mayor Green noted that a Certified notice was mailed out, but with no return. Mea Dillehay made a motion to resend the Notice for a new hearing, as Certified and also a copy as First Class mail, to be held at next council meeting on April 10, 2023 at 5:30pm. Ken Kelly seconded. All in favor.

**2)** Parcel no.0450000450A, 1006 Bay St., Roger Loftin. Certified notice mailed out, but returned. Mr. Roger Loftin present at the meeting. Mr. Loftin stated he had called the Village Hall about his property and he was told to come to the council meeting March 13, 2023, that his property was being discussed. He stated that he does receive mail at his Elizabeth PO Box 247, but does not check the mail often. He stated that the mobile home on his property was not livable and had been trying to locate help to get the home torn down and cleaned up. He has found a couple of guys to assist him with this cleanup. He also stated that he does not contest the condemnation of the mobile home. Stacy Weldon made a motion to condemn the mobile home and give the owner 30 days to cleanup property and revisit on April 10, 2023 to confirm that it has been done. Ken Kelly seconded. Council votes: Ken Kelly-yea, Stacy Weldon-yea, Mea Dillehay-yea

3) Parcel no.04500001500, 1020 Beech St, Murrill Willis, the main mobile home was not condemned, but issued recommendations for the home. Smaller mobile home hidden by bushes sought for condemnation. Certified notice mailed out, return receipt received with signature. Mr. Willis's son, Glenn Willis lives in the main mobile home and was present at the meeting and stated that Mr. Murril gave him permission to speak on his behalf. Mr. Glenn stated that the smaller mobile home is almost cleaned up. Mr. Glenn noted that he has been working on the larger mobile home to get it into compliance according to ordinance. He said he is getting some new steps, skirting and also getting glass to replace the broken windows. The Mayor stated that she will give Mr. Glenn a copy of the recommendations for the home to get in compliance. \*Councilman Ken Kelly made a motion to condemn the smaller mobile home and give Mr. Glenn 60 days to get it completely cleaned up. This will be revisited by May 8, 2023 council meeting to confirm compliance. Stacy Weldon seconded. Council votes: Ken Kelly-yea, Stacy Weldon-yea, Mea Dillehay-yea.

\*Ken Kelly made a motion to give Mr. Glenn 60 days to get the larger mobile home, in which he occupies, into compliance with the recommendations listed in the Engineer's report by MMLH which includes window repairs, roof repairs, skirting replacement, trash and debris cleanup, fix structure of the porch and clean outside of home. If not done, council may proceed forth with possible condemnation. Will be revisited for compliance by the May 8, 2023 council meeting. Stacy Weldon seconded. Council votes: Ken Kelly-yea, Stacy Weldon-yea, Mea Dillehay-yea.

**\*New Business**

- A. Ken Kelly made a motion for council to adopt **Resolution 81-2023** which allows Mayor Green to execute a Cooperative Endeavor Agreement with the State of LA, Division of Administration, acting by and through Commissioner Jay Dardenne concerning the grant approval of the Water Sector Program for the Village of Elizabeth Water System. Stacy Weldon seconded. All in favor.
6. VILLAGE ATTORNEY REPORT
  - A. Mr. Mike reminded council of Tier 3 reports due. Also that he will be taking the online training for Mayor's Court given by LMA, since he is the Magistrate. Recommended for Mayor Green to take as well encase he was ever absent.
7. POLICE CHIEF
  - A. Monthly report given.
  - B. Chief Ware requested to hire a part time officer at no more than 40 hours per month at \$15.00/hour with recommendation of Caleb LaBorde. He stated that he is POST Certified and has 2 years experience with another department. Ken Kelly made a motion to hire Caleb LaBorde subject to his return of employment application and proper paperwork. Stacy Weldon seconded. All in favor.
  - C. Chief Ware wrote a formal request to amend the police budget. He would like to move \$7500.00 from Payroll Salaries to Repairs and Maintenance. Ken Kelly made a motion to amend the budget as requested. Stacy Weldon seconded. All in favor.
  - D. Ken Kelly made a motion to adopt a **Resolution** to accept a 2013 Tahoe unit donation from DeSoto Parish Sheriff's Department. Mea Dillehay seconded. All in favor.
8. FIRE CHIEF
  - A. Monthly report. Chief and Assistant Chief not present. Mayor Green reported that Fire Rating Questionnaire was soon due. She touched base with the Fire Chief and it will be mailed soon.
9. No further comments from the council.
10. Ken Kelly made a motion for Council to approve expenses for February and comparison of actual expenses to budget. Stacy Weldon seconded. All in favor.
11. Mea Dillehay made a motion to adjourn. Stacy Weldon seconded. All in favor.

Approved by: /s/ Mandy L Green, Mayor

Attest by: /s/ Denise Lee, LCM Clerk

\*Public hearing to be held on Parcel No 0450000710 property cleanup, Leo and Hollis L Laird on April 10, 2023 at 5:30pm.