

Village of Elizabeth  
P.O. Box 457  
Elizabeth, La 70638  
PH: 318-634-5100; Fax: 318-634-7881

**MINUTES**

**VILLAGE COUNCIL MEETING 5/10/21, 5:30pm**

The notice of Meeting/ Agenda having been duly posted in accordance with requirements and a quorum being present, the meeting was called to order Mayor Mandy Green at 5:30pm. Prayer led by Ken Kelly-Mayor ProTem, then Pledge of Allegiance.

**Mayor, Council and Staff Present**

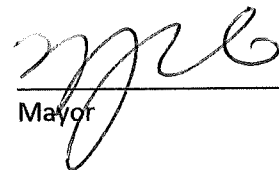
Mandy L Green, Mayor  
Kelly Stalsby, Alderwoman  
Ken Kelly, Alderman  
Angela Smith, Alderwoman  
Denise Lee, Village Clerk  
Mike Holmes, Village Attorney  
Kevin Fontenot, Village Attorney  
Katrina Ford, Police Chief  
Katy McDuff, Engineer

**Council and Staff Absent:**

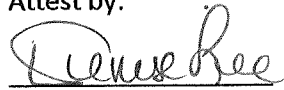
Winston Lambright, Fire Chief  
Steven Self, Asst Fire Chief

1. COMMENTS FROM THE PUBLIC -Katy McDuff, engineer from M,M,L & H came forth and presented the plans to possibly retry for the LCDBG grant for the Sewer Project which has been revised. This plan would only include upgrading the Sewer Treatment Plan. The Council will consider the proposal.
2. MAYOR'S REPORT
  - A. Ken Kelly made a motion to add to the agenda to sign an agreement with attorney Mike Holmes for further legal services and serve as the Magistrate over Mayor's Court. Also add the discussion of property cleanup on 703 Main Street- Rita Coker property with Parcel No. 0550003600. Angela Smith seconded. Ken Kelly:Yea Angela Smith:Yea Kelly Stalsby:Yea Unanimous vote of council for additions.
  - B. Angela Smith made a motion to approve the agenda with additions. Kelly Stalsby seconded. Yea:3 Nays:0 Absent:0
  - C. Public hearing on proposed **Ordinance 28-21 Amended General Budget for FY 2020-2021** held. No comments. Public hearing closed.
  - D. Ken Kelly made a motion to **adopt Ordinance 28-21**. Angela Smith seconded. Ken Kelly:Yea Angela Smith:Yea Kelly Stalsby:Yea
  - E. Public hearing on proposed **Ordinance 29-21 Regulating the Use of Village-Owned Motor Vehicles** held. Attorney Mike Holmes explained the Ordinance. After Council discussion, Angela Smith made a motion to amend Section 5B. Ken Kelly seconded. Ken Kelly:Yeas Angela Smith:Yea Kelly Stalsby:Yea Public hearing closed.
  - F. Angela Smith made a motion to **adopt Ordinance 29-21**. Kelly Stalsby seconded. Ken Kelly:Yea Angela Smith:Yea Kelly Stalsby:Yea
  - G. Ken Kelly made a motion to add these Ordinance 29-21 Regulations of Village Owned Motor Vehicle use to the Employee Handbook. Angela Smith seconded. Yeas:3 Nays:0 Absent:0
  - H. Public hearing on proposed **Ordinance 26A Amendment to Ordinance 26 Zoning and Regulations**. After discussion of permits, fees and regulations on existing mobile homes within village limits. Ken Kelly made a motion to table the adoption of Ordinance 26A until the June 14, 2021 meeting. Council will reconsider at this meeting. Angela Smith seconded. Yeas:3 Nays:0 Absent:0

- I. Ken Kelly made a motion for Council to approve Mayor to sign JSA with Allen Parish Police Jury to repair road by 629 Sycamore Street. Kelly Stalsby seconded. Yeas:3 Nays:0 Absent:0
  - J. Kelly Stalsby made a motion for Council to adopt a **Resolution** to approve appointment of Mike Holmes and assistant Kevin Fontenot as Mayor's Court Magistrates effective for June Court. Angela Smith seconded. Yeas:3 Nays:0 Absent:0
  - K. Ken Kelly made a motion for Mayor Green to sign Addendum to Agreement on the Scope of Services related to the Provisions of Municipal Attorney Services and providing for Compensation and Reimbursement of Expenses for Legal Services rendered. Angela Smith seconded. Yeas:3 Nays:0 Absent:0
  - L. Council discussed the Mayor entering into contract with Midstate Restoration in the amount of \$176,544.14 for Mold Remediation. This contractor currently does not have a LA contractor license nor Mold Remediation license for LA. After discussion by the council, Ken Kelly made a motion for the Mayor to sign a contract for Mold Remediation with a licensed contractor for the state of LA and not to exceed \$200,000. Angela Smith seconded. Yeas:3 Nays:0 Absent:0
  - M. Ken Kelly made a motion to give permission for Village workers to clean up the property at 703 Main Street, Parcel No.0550003600 every 6 months due to out of compliance and property not being maintained according to Ordinance.
3. APPROVAL OF MINUTES
- N. Angela Smith made a motion to approve minutes from 4/12/21 meeting. Ken Kelly seconded. Yeas:3 Nays:0 Absent:0
4. VILLAGE ATTORNEY REPORT
- A. Council discussed Utility bill notice of involving property owners with unpaid Gas and Water Utility Accounts. Council decided not to proceed.
  - B. Ken Kelly introduced proposed **Ordinance 31-21 Amended Utility Budget for FY 2020-2021.**
  - C. Angela Smith introduced proposed **Ordinance 32-21 Proposed General/ Utility Budget for FY 2021-2022.**
  - D. Mike Holmes gave report of Hwy 10 annexation. Still need to contact property owners.
5. Police Chief monthly report. Chief left meeting prior to giving report.
6. Fire Chief monthly report. Chief not present.
7. No comments from the Council.
8. Ken Kelly made a motion for Council to approve expenses for April 2021 and comparison of actual expenses to budget. Angela Smith seconded. Yeas:3 Nays:0 Absent:0
9. Ken Kelly made a motion to adjourn. Angela Smith seconded. Yeas:3 Nays:0 Absent:0

  
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Mayor

Attest by:



Clerk