

**Village of Elizabeth**

P.O. Box 457

Elizabeth, La 70638

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**VILLAGE COUNCIL MEETING 6/14/21, 5:30pm**

The notice of Meeting/ Agenda having been duly posted in accordance with requirements and a quorum being present, the meeting was called to order Mayor Mandy Green at 5:30pm. Prayer led by Ken Kelly-Mayor ProTem, then Pledge of Allegiance.

**Mayor, Council and Staff Present**

Mandy L Green, Mayor  
Kelly Stalsby, Alderwoman  
Ken Kelly, Alderman  
Angela Smith, Alderwoman  
Denise Lee, Village Clerk  
Kevin Fontenot, Village Attorney  
Katrina Ford, Police Chief  
Winston Lambright, Fire Chief  
Tucker Bruin, Engineer

**Council and Staff Absent:**

Mike Holmes, Village Attorney

1. Mayor Green asked if there is any member of the public wishing to make comments regarding any item on the agenda. No comments from the public.
  - A. Mayor stated to add to the agenda to adopt Resolution 44-2021 Request Qualification Statements in regards to ARPA Funding. Request for public comments. No public comments. \*Ken Kelly made a motion to add Resolution 44-2021 Request Qualification Statements in regards to ARPA Funding to the agenda. Angela Smith seconded. Ken Kelly:Yea Angela Smith:Yea Kelly Stalsby:Yea
  - B. Mayor stated to add to the agenda Property cleanups to be approved- Parcel 0550014500, Herman Vizena II, lot 15, Blk 2, Eastern Heights. Request for public comments. No public comments. \* Ken Kelly made a motion to add this item to the agenda. Angela Smith seconded. Ken Kelly:Yea Angela Smith:Yea Kelly Stalsby:Yea
  - C. Mayor requested to add to the agenda Property cleanup approval- Parcel 0550005110, John Odom, Lot 1, Blk 3, Woodland Sub. Request for public comments. A question was asked about weedeating the property as well as mowing. The mayor stated the ordinance states all vegetation must be maintained. \*Angela Smith made a motion to add this item to the agenda. Kelly Stalsby seconded. Ken Kelly:Yea Angela Smith:Yea Kelly Stalsby:Yea
  - D. Mayor requested to add to the agenda Property cleanup approval- Parcel 0550005200, Eaves Properties, LLC, Lot 3, Blk 4, Woodland Sub, 207 Poplar St. Request for public comments. No public comments. \*Angela Smith made a motion to add this item to the agenda. Kelly Stalsby seconded. Ken Kelly:Yea Angela Smith:Yea Kelly Stalsby:Yea
  - E. Mayor requested to add to the agenda Property cleanup approval- Parcel 0550006650, Don Johnson & Mauricesette, Lots 30 & 31 of the West End Sub., 514 Pine St. Request for public comments. No public comments. \* Ken Kelly made a motion to add this to the agenda. Angela Smith seconded. Ken Kelly:Yea Angela Smith:Yea Kelly Stalsby:Yea
2. APPROVAL OF MINUTES
  - A. Angela Smith made a motion to approve minutes from 5/10/21 meeting. Ken Kelly seconded. All in favor.
3. Request for public comments on agenda with the additions. No public comments. Ken Kelly made a motion to approve the agenda with the additions . Angela Smith seconded. Unanimous vote --Ken Kelly:Yea Angela Smith:Yea Kelly Stalsby:Yea

#### 4. MAYOR'S REPORT

##### \*Old Business

- A. Angela Smith made a motion to approve for a public hearing on June 15 at 5PM for LCDBG Sewer Upgrade Project. Kelly Stalsby seconded. All in favor.
- B. Public hearing conducted on proposed **Ordinance 31-21 Amended Utility Budget for FY 2020-2021**. No comments . Closed hearing.
- C. Angela Smith made a motion to adopt **Ordinance 31-21** Amended Utility Budget for FY 2020-2021. Kelly Stalsby seconded. Ken Kelly-Yea, Angela Smith-Yea, Kelly Stalsby-Yea
- D. Public hearing conducted on proposed **Ordinance 32-21 Proposed General/ Utility Budget for FY 2021-2022 and USDA Budget**. Police Chief stated that she does not have enough money in the police budget to fix the Chief Unit. Mayor explained that due to lack of police revenue was the reason she did not have enough funds and will have to wait until the new budget as of July 1, 2021. Chief also stated she did not have enough money in the new proposed budget for her training. Mayor stated she will look at previous cost of training and the budget can be amended. Closed hearing.
- E. Ken Kelly made a motion to adopt **Ordinance 32-21 Proposed General/Utility Budget for FY 2021-2022 and USDA Budget**. Kelly Stalsby seconded. Ken Kelly-Yea, Angela Smith-Yea, Kelly Stalsby-Yea
- F. Public hearing conducted on proposed **Ordinance 26A Amendment to Ordinance 26 Zoning and Regulations**. Discussed making more changes concerning zoning in this proposed ordinance. There is concerns of people trying to put mobile homes inside the city limits not in designated areas. Also would like to add special use permits for current mobile homes inside city limits which will be required each year. Also discussed to modify zoning to include designated mobile home park zoning. Ken Kelly made a motion to table until July 12, 2021 meeting. Kelly Stalsby seconded. All in favor.

##### \*New Business

- G. Kelly Stalsby made a motion to add to handbook that Drug Screen is required for any at fault accidents while on the job. Angela Smith seconded. All in favor.
- H. Ken Kelly made a motion to add to handbook that employees must provide proof of Insurance when using personal vehicles for Municipal Business. Kelly Stalsby seconded. All in favor.
- I. Public hearing conducted to discuss adoption of the 2021 millage rate of 6.71 mills. No comments were made. Public hearing closed.
- J. Ken Kelly made a motion to adopt the 2021 millage rate of 6.71 mills (**Resolution 42-2021**). Angela Smith seconded. All in favor.
- K. Public hearing conducted on **Resolution 43-2021** for Oakdale Journal to be official newspaper for FY 2021-2022. No comments were made. Closed hearing.
- L. Ken Kelly made a motion to adopt **Resolution 43-2021** Oakdale Journal as official newspaper for FY 2021-2022. Angela Smith seconded. All in favor.
- M. Public hearing conducted on **Resolution 44-2021** Request Qualification Statements in regards to ARPA Funding. The Mayor stated that this funding is for Covid-19 related expenses and investments in water, sewer or broadband infrastructure. No further comments. Public hearing closed.
- N. Ken Kelly made a motion to adopt **Resolution 44-2021** Request Qualification Statements in regards to ARPA Funding. Angela Smith seconded. All in favor.
- N. Request for any further comments from the public on property cleanups. No further comments. Angela Smith made a motion to clean listed properties within 10 days of advertisement in Oakdale Journal. 1) Parcel 0550014500, Herman Vizena II, lot 15, Blk 2, Eastern Heights; 2)Parcel 0550005110, John Odom, Lot 1, Blk 3, Woodland Sub.; 3)Parcel 0550005200, Eaves Properties, LLC, Lot 3, Blk 4, Woodland Sub. 207 Poplar Street; 4)Parcel 0550006650, Don Johnson & Mauricsette, Lots 30 & 31 of the West End Sub., 514 Pine St. Kelly Stalsby seconded. All in favor.

**5. VILLAGE ATTORNEY REPORT**

- A. Ken Kelly introduced **Ordinance 06-17C** which increases all Utility Deposits by \$50.00 with said changes (amendment to Ord. 06-17B). Mayor explained that bills are almost 2months behind and current deposits are not covering bills especially if someone moves out and does not notify the Village.
- B. Kevin Fontenot stated that they are still working on Hwy 10 annexation.
- 6.** Police Chief monthly report- no report given. Stated will be doing an insurance checkpoint soon.
- 7.** Fire Chief monthly report given. Discussed Standard Operating Procedures for the Fire Department as compared to the Village Handbook. Will be making changes and adopt at the next meeting.
- 8.** No comments from the Council.
- 9.** Angela Smith made a motion for Council to approve expenses for May 2021 and comparison of actual expenses to budget. Ken Kelly seconded. All in favor.
- 10.** Ken Kelly made a motion to adjourn. Angela Smith. All in favor.

/s/ Mayor Mandy Green

/s/Denise Lee, Clerk