**Village of Elizabeth**

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Elizabeth, La 70638

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PUBLIC MEETING

A Monthly Village Council Meeting was held 6/27/22 at 5:30pm at the Elizabeth Community Center, 210 East Main Street, Elizabeth, LA.

The notice of Meeting/Agenda having been duly posted in accordance with requirements and a quorum being present, the meeting was called to order by Mayor Green at 5:30pm. Opening prayer led by Councilman Ken Kelly, then Pledge of Allegiance.

**Mayor, Council and Staff Present Council and Staff Absent**

Mayor Mandy Green Brandon Sweat, Fire Chief

Angela Smith, Alderwoman Kelly Stalsby, Alderwoman

Ken Kelly, Alderman

Denise Lee, Clerk

Donna McIntosh, Code Compliance

Steven Self, Asst Fire Chief

Katrina Ford, Police Chief

Mike Holmes, Attorney

1. Mayor Green asked if there was any comments from the public regarding any item on the agenda or concerns. No comments.
2. Ken Kelly made a motion to approve minutes from 5/9/22 meeting with correction- Remove intersection of Hwy 112 from Old Business, Section D. and approve 6/2/22 minutes. Angela Smith seconded. All in favor.
3. Ken Kelly made a motion to approve the agenda. Angela Smith seconded. All in favor.
4. MAYOR’S REPORT

**\*Old Business**

1. Mayor Green opened sealed bids for Surplus Property Fire Chief Unit 2001 GMC Yukon LL with minimum bid of $1900.00 and read amounts. Two sealed bids were received. The Bid was awarded to J.J. Merchant in the amount of $2,579.79.
2. Public hearing for amendment to **Ordinance 26B Zoning Change** granted by council for Parcel No.0550008000, 709 Maple Street from Zone A to Zone A-3 and for Parcel No.0450000200H on 1127 Horseshoe Drive from Zone A to Zone A-3. Homeowner of Parcel No. 0550008000 stated that 709 Maple was incorrect address. The correct address is 705 Maple Street. Hearing closed.
3. Ken Kelly made a motion to adopt **Ordinance 26B with these 2 amendments** with corrected address of 705 Maple Street. Angela Smith seconded. All in favor. Ken Kelly- yea, Angela Smith -yea, Kelly Stalsby-absent.
4. Discussion on potential amendments to **Ordinance 26B** that allows changes to Zone A3 which allows mobile homeowners to be able to rent their property. The owners must own the property and the mobile home that sits on the property. Amend A3 to add square footage of lots to be able to put a single family dwelling. Homeowners will still be required to have Proof of Compliance with no fee proving they are the landowner and homeowner. Mayor suggested another amendment to provide Certificate of Rezoning to be issued if a homeowner request for Rezoning is approved. Also, that the Rezoning Application will also be revised which requires more detailed information and require signatures of adjoining property owners to help in decision making of rezoning requests.

The Mayor stated there will be another discussion at the July 11, 2022 council meeting at 5:30pm before adoption.

1. Appraisal value of 307 Cypress Street property is at $8000.00. Request for sealed bids for this property will be advertised and opened at the September 12,2022 council meeting with a minimum bid of $8,000.00. Bids to be marked with 307 Cypress Street Bid on front on envelope along with name and address. Bid must consist of name, address, phone number and email address.

**\*New Business**

* + 1. Ken Kelly made a motion to adopt **Resolution No.65-2022** to make Oakdale Journal official newspaper. Angela Smith seconded. All in favor. Kelly Stalsby-absent
		2. Ken Kelly made a motion to authorize Mayor to sign Joint Service Agreement with Allen Parish Police Jury to chipseal the Village’s portion of Horseshoe Drive which consisted of 1.2 miles. Angela Smith seconded. All in favor. Kelly Stalsby- absent
		3. Public hearing for **Ordinance 39-2022 Amended General/Utility Budget for FY2021-2022.** Mayor Green noted some adjustments on the income and expenses of the amended budget. No further comments. Hearing closed.
		4. Ken Kelly made a motion to adopt **Ordinance 39-2022 Amended General/Utility Budget for FY2021-2022** with noted changes.Angela Smith seconded.Ken Kelly-yea; Angela Smith-yea; Kelly Stalsby-absent
		5. Public hearing for **Ordinance 39-2022 Proposed General/Utility Budget for FY2022-2023 and USDA Budget.** No comments. Public hearing closed.
		6. Ken Kelly made a motion to adopt **Ordinance 39-2022 Proposed General/Utility Budget for FY2022-2023 and the USDA Budget**. Angela Smith seconded. Ken Kelly-yea; Angela Smith-yea; Kelly Stalsby-absent
		7. Ken Kelly introduced **Ordinance 01-2015(A5)** which amends Ordinance 01-2015(A3) to provide for increase in Clerk salary from $3100.00 to $3250.00 per month beginning July 12, 2022.
1. CODE COMPLIANCE REPORT
	* 1. Mrs. McIntosh, Code Compliance gave an update on Property Cleanups. Some residents have been cleaning up their properties, but some are still out of compliance according to ordinance. A notice has been sent out in Utility Bills reminding residents to please clean ditches to keep open for drainage due to hurricane season is now here. Notice also is a reminder of leash law and please post 911 numbers on all homes encase of emergencies. One of the residents questioned what was being done about the dogs running loose in the village. Resident questioned about a dog catcher. The Mayor stated that our employees take care of picking up dogs when calls received and in previous years the Police Chief did pick up dogs and hired someone to assist with this. The Mayor stated she was not law enforcement and could not enforce the Ordinances concerning the dogs. Another resident stated he had trouble in past years with a dog biting his child. A parish officer came and issued citations for this and the dog was picked up. He felt if citations would be issued this would help with this problem. Attorney Holmes stated that if dogs are running loose, citations should be issued to the owner and make sure that the violation is for a particular dog, not dogs in general. Owners should be held accountable to be responsible with their animals. Mayor Green stated that the Ordinances are being reviewed and will be updated.
		2. It was also brought up that a Spade and Neuter Group would like to come in and host a clinic for dogs and cats. There is a charge to participants and in order to host clinic we must have so many participants. Mrs. McIntosh will research further.
2. VILLAGE ATTORNEY REPORT
	* 1. Attorney still waiting on answer from company about annexing property on Hwy 10 annexation near Piney Park.
		2. Ken Kelly introduced **Ordinance 1-84.1** which amends **Ordinance 1-84 Property Condemnation** which allows the clerk or designee to mail a notice by certified or registered mail, return receipt requested, to last known address of owner of structure as indicated upon the tax rolls of municipality. Service shall be deemed effective regardless if mail actually claimed by addressee.
3. Police Chief
	* 1. Police Chief Ford gave monthly report of tickets and calls. She also stated that she was not the dog catcher but to assist the dog catcher if needed.
4. Fire Chief
	* 1. Asst. Fire Chief Self gave monthly report of calls. He also presented a quote for digital radios due to the previous radios are not working properly to communicate in emergencies. The council agreed that the radios are needed.
		2. Ken Kelly made a motion to adopt a **Resolution 67-2022** which states the council will commit to amend the budget for FY2022-2023 year to allow for the radios. Angela Smith seconded. All in favor. Kelly Stalsby-absent
5. No further comments from the Council.
6. Ken Kelly made a motion for Council to approve expenses for May 2022 and comparison of actual expenses to budget. Angela Smith seconded. All in favor.
7. Angela Smith made a motion to adjourn. Ken Kelly seconded. All in favor.

Approved by: /s/Mandy L Green, Mayor Attest by: /s/Denise Lee, Clerk