

Village of Elizabeth
P.O. Box 457
Elizabeth, La 70638
PH: 318-634-5100; Fax: 318-634-7881

PUBLIC MEETING

Public Council meeting was held 7/8/24 at 6:30pm at the Elizabeth Village Hall, 230 Poplar Street, Elizabeth, LA. The notice of Meeting having been duly posted in accordance with requirements, the meeting was called to order by Mayor Green at 6:30pm. Opening prayer led by Ken Kelly, then Pledge of Allegiance and roll call by Mayor Green.

Mayor, Council and Staff Present

Mandy Green, Mayor
Ken Kelly, Council
Stacy Weldon, Council
Mea Dillehay, Council
Denise Lee, Clerk
Crystal Hunt, Code Compliance
Heather Sutton, Attorney
Glenn Turner, Village Engineer
Shane Ware, Police Chief
Lorrie Odom, Fire Dept Treasurer
Steven Self, Asst Fire Chief

Council and Staff Absent

Brandon Sweat, Fire Chief

1. COMMENTS FROM THE PUBLIC ON ANY AGENDA ITEM -none from the public.
2. Mayor Green requested to add to the agenda – presentation from LRWA- Mr. Rusty Reeves for Water Rate Study for Village of Elizabeth. No comments given on the addition. Stacy Weldon motioned to add to the agenda. Ken Kelly seconded. Stacy Weldon-yea, Ken Kelly-yea, Mea Dillehay-yea All in favor.
3. Mayor Green stated to make a correction to Item 7.B. on the agenda- change 507 Pine to 510 Pine. No comments. Ken Kelly made a motion to make the correction. Stacy Weldon seconded. All in favor.
4. Ken Kelly made a motion to approve minutes from 6/10/24 meeting. Mea Dillehay seconded. All in favor.
5. Ken Kelly made a motion to approve agenda with addition of presentation from Rusty Reeves and the correction of 510 Pine. Mea Dillehay seconded. Stacy Weldon-yea, Ken Kelly-yea, Mea Dillehay-yea
6. **ENGINEER'S REPORT**
 - A. Update on grants given by Glenn Turner. LCDBG sewer improvement project should begin around July 15, 2024. The contractors for the Water Well project are waiting on a pump to come in for the well. Closing documents are in process for the LDEQ/CWSRF sewer project.
7. **CODE COMPLIANCE**
 - A. Certified Notice sent to Alvin & Kayla Windham, Parcel No.0550006201 for 511 East Main Street. Certified Notice returned unclaimed. Ken Kelly made a motion to proceed forth with village employees cleaning the property. Mea Dillehay seconded. All in favor.
 - B. Update on 510 Pine Street- structure was demolished, but small debris left behind. Crystal will contact owner to complete cleaning of the property.
 - C. A bank is over the property maintenance of 207 Poplar Street, Eaves Properties, LLC, Parcel No.0550005200. They have been notified of the property needing to be cleaned and they stated will take care of the maintenance. Mea Dillehay made a motion to allow more time for them to do the maintenance. Stacy Weldon seconded. All in favor.
8. **POLICE CHIEF**
 - A. Chief Ware gave monthly report.
 - B. Chief Ware made a recommendation to terminate Officer Samantha Carroll due to lack of contact. Chief has been unable to reach her for the past few weeks. Stacy Weldon made a motion to allow Chief Ware to terminate Samantha Carroll. Mea Dillehay seconded. All in favor.
9. **FIRE CHIEF**
 - A. Lorrie Odom- FD Treasurer gave monthly report. Also stated that Engine 1 was towed to be checked and a quote given on cost of fixing it in 1-3 days. Steven Self reported that he will let us know as soon as quote is received. He also stated that the PIAL inspection will be coming up on July 23, 2024.

10. MAYOR'S REPORT

*Old Business

A. None

*New Business

- B. Update on Sewer issue of S.Wisenbaker -156 Highway 3206, parcel no. 0550017360A. He did get a Village Sewer permit and now he is dealing with the problem through the State office.
- C. Public hearing/comment period to discuss adoption of the 2024 Millage Rate of 6.59 Mills for Village of Elizabeth- **Resolution 122-2024**. No comments. Public hearing/comment period closed.
- D. Ken Kelly made a motion to adopt the 2024 Millage Rate of 6.59 Mills- (**Resolution 122-2024**). Stacy Weldon seconded. All in favor.
- E. Mayor Green stated that we should be receiving some state funding for use on replacing the sign at Intersection of Hwy 10 and Hwy 3206. Stacy Weldon made a motion to use the funding to help pay for a new sign and Mea Dillehay seconded. All in favor.
- F. Mr. Rusty Reeves from LRWA presented a water rate study done to be in compliance with the Water Sector Grant for water well Improvements. He briefed on the importance of having and maintaining clean water. He presented that our water assets should have funds set aside for repairs. He stated the rate study showed that the Village needs to put a rate increase into effect in order to fund the expenses the Village will pay to get the water well back in use as well. He suggested that we should put a Contingency Fund in place to have for future expenses concerning the water department. After presenting the numbers the council discussed. Ken Kelly introduced an **amendment to Ordinance 14-18H** to increase the water rates to become effective September 1, 2024. A public hearing will be held prior to adoption on August 12, 2024 at the Village Hall at 6:30pm.

11. VILLAGE ATTORNEY

- A. Dog pound- Heather Sutton, attorney gave update on AG Opinion of rules and regulations of a dog pound. The village would not have to follow state guidelines for a pound. The council discussed and will keep the dog pound in its current location. The Mayor stated that the Police Department will have to be in charge of picking up dogs and especially vicious dogs due to village employees have no way to protect themselves. Chief Ware agreed.

12. COUNCIL

- A. Public hearing held on amendment of Ordinance 01-2015(A-6) which provides for increase in Clerk salary from \$3450.00 to \$3553.50 per month beginning July 9, 2024 to become Ordinance 01-2015(A-7). No comments.
- B. Ken Kelly made a motion to adopt **Ordinance 01-2015(A-7)** to provide for increase in Clerk salary from \$3450.00 to \$3553.50 per month beginning July 9, 2023. Stacy Weldon seconded. Ken Kelly-yea, Mea Dillehay-yea, Stacy Weldon-yea for a unanimous vote.
- C. Public hearing held on amendment of Ordinance 01-2015(A4) which provides for increase in Council Salaries from \$175/month to \$180.25/month. Ken Kelly stated he would not vote himself a raise. Mayor requested a motion. Stacy Weldon motioned to adopt amendment to ordinance. No second. Motion failed due to lack of a second.
13. Ken Kelly made a motion for Council to approve expenses for June 2024 and comparison of actual expenses to budget. Mea Dillehay seconded. All in favor.
14. Ken Kelly made a motion to adjourn. Mea Dillehay seconded. All in favor.

Attest by: /s/Denise Lee, LCMClerk

Approved by:/s/Mayor Mandy Green

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PO Box 457, 230 Poplar St.
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318-634-5100

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Denise Lee or Mandy Green at 318-634-5100, describing the assistance that is necessary.

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