

## **PUBLIC MEETING**

Public Council meeting was held 8/14/23 at 6:30pm at the Elizabeth Community Center, 210 East Main Street, Elizabeth, LA. The notice of Meeting having been duly posted in accordance with requirements, the meeting was called to order by Mayor Green at 6:30pm. Opening prayer led by Mr. Ken Kelly, then Pledge of Allegiance and roll call by Mayor Green.

### **Mayor, Council and Staff Present**

Mandy Green, Mayor  
Ken Kelly, Council  
Stacy Weldon, Council  
Denise Lee, Clerk  
Crystal Hunt, Code Compliance  
Brandon Sweat, Fire Chief  
Steven Self, Asst Fire Chief  
Shane Ware, Police Chief

### **Council and Staff Absent**

Mike Holmes, Attorney  
Mea Dillehay, Council

1. Mayor Green asked if any public comments on agenda items. No comments.
2. Mayor Green stated to change Item 10B from part time to full time. Ken Kelly made a motion to approve the agenda with change. Stacy Weldon seconded. All in favor.
3. Ken Kelly made a motion to approve minutes from 7/11/23 meeting. Stacy Weldon seconded. All in favor.
4. Chris Oakes from Allen Parish Sheriff's Dept spoke about the process in an emergency, such as homes deemed unlivable from hurricanes and tornadoes. The council will get the proper paperwork signed and in process which allows the waiver of permits for trailers and campers to be brought in for the village residents only in these emergencies.
5. ENGINEER'S REPORT- Glenn Turner from MMLH stated that the crew that will begin on the Love LA Outdoors AB Finke project sometime this week. He also gave update on the upcoming Water Project, Sewer Project and stated that the PHMSA Gas Grant application has been submitted.
6. Louisiana State Representative Dewith Carrier did not attend due to letters from the State not received yet for awarding funds for the Village of Elizabeth Capital Outlay.  
**\*Old Business**
7. CODE COMPLIANCE- Crystal Hunt gave update on compliance of Parcel no.04500001500, 1020 Beech St, Murrill Willis. It was decided to give extension of 6 months due to resident having health issues.  
MAYOR'S REPORT  
**\*New Business**
8. Public hearing on amendment to **Ordinance 06-17D Deposit and Tap Fees** to become **Ordinance 06-17E**. Increase the 1" water meter tap fee to \$350 and to add 2" water meter or larger tap fee to be \$850. No comments. Public hearing closed.
9. Ken Kelly made a motion to adopt Ordinance 06-17E amending the 1" water meter tap fee to \$350 and to add 2" water meter or larger tap fee to be \$850. Stacy Weldon seconded. Ken Kelly-yea Stacy Weldon-yea Mea Dillehay-absent
10. Appraisal value of 307 Cypress Street property is at \$8000.00. Stacy Weldon made a motion to pass **Resolution 90-2023** to set new minimum bid at \$7000.00 and request sealed bids for this property until November 13, 2023 at 12noon. Property will be advertised and bids opened at the November 13, 2023 council meeting at 6:30pm. Bids to be marked with "307 Cypress Street Bid" on front on envelope along with name and address. Sealed actual Bid must consist of name, address, phone number and email address.

11. Ken Kelly and Stacy Weldon both voted yes to change work hours for Office Administration that is paid hourly to be that employee must work at least 30 hours or more per week to be considered full time. This is according to the village office hours.
12. Mayor gave update that some upgrades need to be done at the Lil Piney Park and that the fees will be going up including the Stage and Pavilion fees and deposits.
13. Discussion of deactivating Mayor's Court due to no traffic citations currently being issued. Will discuss further and do a resolution to deactivate at the September meeting.
14. VILLAGE ATTORNEY REPORT
  - A. Update on Elizabeth Clinic- still have not paid current balance in full.
15. POLICE CHIEF
  - A. Gave monthly report. Requested to possibly widen the curve at Mimosa and Pine Street.
  - B. At the July meeting the Chief requested to hire a fulltime officer Katelyn Cotton. This was tabled until the August meeting to discuss further. Stacy Weldon stated that it was tabled due to property maintenance and representation of the village. An officer is responsible for upholding the ordinances of the Village. Ken Kelly motioned to table until September meeting to reevaluate compliance. Stacy Weldon seconded. All in favor.
  - C. Stacy Weldon introduced **Ordinance 44-2023 Enforcement of Traffic Violations by Automated Means** which would provide for the enforcement of certain traffic violation by automated means and provide for civil penalties for certain traffic violations enforced by automated means, and otherwise providing with respect thereto.
16. FIRE CHIEF
  - A. Gave monthly report.
  - B. Also requested that a lightbar is needed for one of the trucks. He will get quotes and purchase.
  - C. He also stated that the donated vehicle for fire department has been received. All the paperwork will be taken care of.
17. No further comments from the council.
18. Ken Kelly made a motion for Council to approve expenses for July and comparison of actual expenses to budget. Stacy Weldon seconded. All in favor.
19. Ken Kelly made a motion to adjourn. Stacy Weldon seconded. All in favor.

Approved by:/s/Mandy L Green, Mayor

Attest by:/s/Denise Lee, Clerk